

Body Corporate For
CATHEDRAL PLACE PRINCIPAL B.U.P. 1999

STEWART SILVER
KING AND BURNS
STRATA MANAGEMENT

MINUTES OF THE COMMITTEE MEETING OF THE BODY CORPORATE FOR CATHEDRAL PLACE PRINCIPAL B.U.P. NO. 1999 HELD IN THE ONSITE MEETING ROOM, CATHEDRAL PLACE, 41 GOTHA STREET, FORTITUDE VALLEY QLD 4006 ON THURSDAY, 12TH SEPTEMBER 2002 AT 6.00PM.

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- PRESENT** The Proprietors Canterbury & Westminster represented by its nominee Tony May
The Proprietors Cathedral Village represented by its nominee John Cipollone
The Proprietors Duhig represented by its nominee John Cheesman
The Proprietors Kensington & Sandringham represented by its nominee Scott Gist
The Proprietors Notre Dame represented by its nominee Bernie Hammar
The Proprietors Oxford & Cambridge represented by its nominee Pat Brown
- IN ATTENDANCE** Jim O'Hare - Stewart Silver King & Burns (Brisbane) Pty Ltd
Paul Wood - Stewart Silver King & Burns (Brisbane) Pty Ltd
Will Fisher - Stewart Silver King & Burns (Brisbane) Pty Ltd
Lorraine Zunker - Cathedral Place Management
Eddie Zunker - Cathedral Place Management
Geoff Adler - Cathedral Place Management
- CHAIRMAN** Tony May was elected to chair the meeting.
- QUORUM** Chairman declared a quorum present and declared the meeting open at 6.05pm.
- MINUTES** **Resolved** that minutes of previous Committee meeting dated 12th March 2002, be confirmed as a true and correct record of that meeting.
- MATTERS ARISING** **Exterior Cleaning, Washing & Painting**
Resolved to defer the second year painting maintenance until after Christmas.
- Faulty Rangehood modules:**
Cathedral Place Management has pursued the matter with Fisher and Paykel to replace where required.
- Water Tap Near Bow Thai Restaurant**
Noted that this matter had been completed.
- CCTV Camera Wickham Street Lift Entrance**
Progress report that at this stage enquiries have been made and the matter continues to be investigated.
- FINANCIALS AND BUDGETS** The review of financials and budgets will be deferred to a committee meeting to be held in the near future.
- CORRESPONDENCE** Correspondence tabled and accepted.
- GENERAL BUSINESS** **Report from SSKB Facilities Management Engineer Will Fisher**
Sauna
Quotations for the repair of the sauna heater had been received. The best quotation, being \$1,164 for installation of a new heater was ratified. It was reported that the works have been completed and the sauna now works satisfactorily.

Hot Water Systems

Will Fisher outlined the problems occurring with the HWS and tabled memo on this matter.

Origin Agreement

Resolved that a copy of the agreement be obtained for the Committee's records

Flowcrete

It was recommended that flowcrete be installed to repair movement on the new surface under warranty and before any retention monies are released by Devine Limited.

Flag

Resolved to purchase a 2½ meter flag and for Geoff Adler to submit the order.

Entrance Doors

The Managers will obtain quotations for entrance door instructions to be placed on appropriate signage.

NEXT MEETING

The date for the Budget Committee Meeting of Cathedral Place Principal Committee is set for 6.00pm on Tuesday, 8th October 2002, or a date to be advised.

CLOSURE

There being no further business the Chairman declared the meeting closed at 7.30pm.

CONFIRMATION

CHAIRPERSON

DATE _____

DISTRIBUTION

BODY CORPORATE MANAGER

DATE _____