

Body Corporate For
CATHEDRAL PLACE MCP 1999

STEWART SILVER
KING AND BURNS
STRATA MANAGEMENT

MINUTES OF THE COMMITTEE MEETING OF THE BODY CORPORATE FOR CATHEDRAL PLACE MCP 1999 HELD IN THE ONSITE MEETING ROOM, CATHEDRAL PLACE, 41 GOTHAM STREET, FORTITUDE VALLEY QLD 4006 ON THURSDAY, 31ST OCTOBER 2002 AT 6.00PM.

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PRESENT	Bernie Hammar Ross Prior Pat Brown Marcus Littlewood Brian Reynolds John Cheesman Scott Gist	"A" - Notre Dame "A" - Notre Dame "B/C" - Oxford & Cambridge "B/C" - Oxford & Cambridge "B/C" - Oxford & Cambridge "F" - Duhig "G/H" - Kensington & Sandringham
IN ATTENDANCE	Paul Wood Eddie Zunker Lorraine Zunker Geoff Zunker Geoff Adler	Stewart Silver King & Burns (Brisbane) Pty Ltd Cathedral Place Management Cathedral Place Management Cathedral Place Management Cathedral Place Management
APOLOGIES	Tony May	"D/E" - Canterbury & Westminster
CHAIRMAN	Pat Brown was elected to chair the meeting.	
QUORUM	Chairman declared a quorum present and declared the meeting open at 6.10pm.	
MINUTES	Resolved that minutes of previous Committee meeting dated Thursday 17th October 2002, be confirmed as a true and correct record of that meeting.	
MATTERS ARISING	Signage Building Ross Prior tabled a quotation received of \$760.00 for installation of 3.00m x 1.9m sign. Ross to continue to investigate. Hot Water - A Block The Committee noted that the investigation is ongoing and that the sub-committee will report it's findings to the Committee in due course. John Cheesman also advised that he will arrange for Nicol Robinson Halletts to review the original agreements for the hot water units.	
BUDGETS	Foyer Plant Hire Resolved the engagement of Tropical Plant Supplies to replace the current plant hire contractor. ERC The Committee requested that ERC provide a cost comparison to identify the saving the Body Corporate has achieved through purchasing bulk electricity. Fire Control The Manager's are reviewing the fire control arrangements. They will report their findings to the Committee upon completion.	

Budgets

The Committee reviewed the financials and proposed budget tabled. Line items were investigated to identify areas of savings. As the Resident Manager has the direct contact with suppliers and contractors on behalf of the Body Corporate, they were requested to advise the Committee on possible future areas of savings.

The Managers advised they are currently reviewing the Fire Maintenance Agreements and will report back to the Committee on this and other possible areas.

Ross Prior requested a break-up of consulting engineer's costs.

It was noted that this year's budget was an exception to recover costs and that contributions are expected to reduce substantially next year.

Resolved to accept the budgets as tabled and further investigate areas of future savings including the trial reduction in hours of certain community lighting, the Manager to meet with Committee Members to review any other electricity consumption items that may be reduced.

CLOSURE There being no further business the Chairman declared the meeting closed at 8.55pm.

CONFIRMATION _____ **DATE** _____
CHAIRPERSON

DISTRIBUTION _____ **DATE** _____
BODY CORPORATE MANAGER