

Minutes of Finance Sub-Committee Meeting of Cathedral Place  
Held at SSKB on Tuesday 20<sup>th</sup> May 2003 at 6.00pm

Present: Ross Prior; Brendon Fagg; Clayton Denman – Cathedral Place CBC Committee  
Jim O'Hare; Pat McGlade – Stewart Silver King & Burns

Items arising:

**Register of Engagements:** Noted that contracts register in BCMAX is to be brought fully up to date, and that a copy of this register, with copies of the relevant contracts and agreements is to be provided to sub-committee at the earliest.

**Stella Painting agreement:** Noted that copies of all documentation relevant to this interior painting maintenance agreement be provided to sub-committee.

**Village carpark:** Resolved that copies of all legal documents and contracts relating to the supply and installation of the boom gates in the Village carpark be provided to sub-committee.

**Outstanding levies:** Resolved that Cathedral Village Body Corporate must pay all outstanding levies to CBC before any negotiation on future of carpark are entered into.

**Gym equipment:** Noted that quote of approx \$25,000.00 for replacement equipment has been obtained. Resolved that this replacement cost be taken back to CBC committee for approval at their next meeting.

**Quotes from Manager's:** Resolved that SSKB be instructed to write to Cathedral Place Management requesting that they provide 3 quotes, and also their recommendations for the following items:

- Sand replenishment
- Sandstone repairs
- Turfing
- Fire control services
- Backup batteries for emergency exit lighting

Noted that these quotes and recommendations are required by Friday 30<sup>th</sup> May for consideration of finance sub-committee at their next meeting.

**Financial reports:** Noted that SSKB tabled copies of Financial Statements, aged levy debtors, and creditors balances for all bodies corporate within the community, and that an up to date record of position of all lots with levy arrears was also tabled

**Workplace Health & Safety:** Noted that quotes are to be sought for an up to date audit.

**Sinking Fund Forecast:** Noted that quote from star Building Services has been provided , and that a further quote will be obtained.

**Next CBC Meeting:** Noted that a meeting of full CBC committee will be called as soon as possible after quotations are received and sub-committee has examined them.

There being no further business the meeting closed at 7.10pm

Body Corporate For  
**CATHEDRAL PLACE BUP 1999**

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21 May, 2003

Cathedral Place Management  
Mr & Mrs E Zunker  
P O Box 110  
Fortitude Valley Qld 4106

Dear Eddie & Lorraine,

**RE QUOTES FOR VARIOUS ITEMS AT CATHEDRAL PLACE**

At the recent meeting of the Finance sub-committee of the Principal Body Corporate it was resolved that we be instructed to write requesting that you provide 3 quotes to the committee for each of the following items, and also your recommendations regarding the quotes:

- Sand replenishment
- Sandstone repairs
- Turfing
- Fire control services
- Backup batteries for emergency lighting

The sub-committee has asked that these quotes and recommendations be provide by Friday 30<sup>th</sup> May 2003, so that they may be considered before a meeting of the CBC committee is held.

Should you require any further information please do not hesitate to contact our office.

Yours faithfully



**Pat McGlade**  
For the Secretary