

Body Corporate For  
**CATHEDRAL PLACE BUP 106902**

STEWART SILVER  
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STRATA MANAGEMENT

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17 September, 2004

Mr M F Lyons  
M F Lyons & Associates  
Level 8  
MLC Centre  
239 George Street  
Brisbane, Qld 4000

Dear Sir,

**RE REVIEW OF EASEMENTS ETC AT CATHEDRAL PLACE BUP 106902**

We wish to clarify the previous brief given to you in regard to Cathedral Place.

The primary objective the committee wishes to achieve is the registration of unregistered Easements K, L, M, N, P, and Q in the Cathedral Place complex.

This will involve reviewing the carpark plans, the location of all carpark easements ( A through S ), in the complex, and the search of the titles office records to confirm the status of registrations of all easements, i.e., which easements are registered, and which easements are not.

In respect of the easements which are found to be registered, we require only confirmation of that fact.

In respect of those easements which are found not to be registered, the committee require a search of all relevant Cathedral Place Body Corporate minutes to determine if properly constituted meetings under the MUD Act, and the BUGT Act have granted the easements to the Community Body Corporate for the storage of vehicles, and that properly constituted meetings of the appropriate Body Corporate or the Community Body Corporate have accepted the assignment and agreed to any conditions of the grant of easement, and from this producing a list of outstanding or insufficient minutes.

The committee will then require advice on the calling and holding of all necessary meetings of the Community Body Corporate or any subsidiary Body Corporate to be convened for the specific purpose of the granting and accepting of any unregistered easements, these meetings to be held concurrently if possible. The committee further request your

attendance at these meetings to ensure that all minutes are signed as a correct record of the meetings, and that Stewart Silver King & Burns ( Brisbane) Pty Ltd, as Secretary is authorized to sign any plans or other title registration forms on behalf of the Community Body Corporate or any subsidiary Body Corporate to effect the necessary transfers.

Once you are satisfied with the accuracy and propriety of all these actions, the committee will require that you attend to the necessary registration of the easements.

Should you require any further information please do not hesitate to contact our office.

Yours faithfully



**Pat McGrade**  
**For the Secretary**