

MINUTES OF A COMMITTEE MEETING OF THE BODY CORPORATE FOR  
"CATHEDRAL PLACE CBC MCP " - CTS 106902  
HELD IN THE ONSITE MEETING ROOM, CATHEDRAL PLACE, 41 GOTH STREET, FORTITUDE VALLEY  
ON TUESDAY 13TH DECEMBER 2005 AT 6.30PM

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**COMMITTEE MEMBERS**

John Gilliland - Chairperson, Tony Rich, Peter Lewis, Randall Edwards

**SECRETARY**

Jim O'Hare

**IN ATTENDANCE**

Tony McQuillan, Michael Johnston, John Millard of Stewart Silver King and Burns (Brisbane) Pty Ltd.  
Eddie, Lorraine & Peter Zunker (Building Manager)

**BY PROXY**

Pat Brown (Tony Rich)  
Andrew Tynan (Randall Edwards)

**APOLOGIES**

Pat Brown, Andrew Tynan

**QUORUM**

Chairman declared a quorum present and declared the meeting open at 8.20pm.

**CONFIRMATION OF MINUTES**

VOTING – YES 6 NO 0 ABSTAIN 0

That the minutes of the Committee Meeting held on 28th September 2005 be confirmed and signed as a true and correct record of the proceedings of that meeting.

**REPORT FROM BUILDING MANAGER**

VOTING – YES 6 NO 0 ABSTAIN 0

1. **Resolved** that On-site manager attend to the problems arising from the recent storms in an effective & timely fashion. It was further noted that the Committee will investigate the provision of digital television. Peter Lewis will report back to Committee in this regard.
2. **Resolved** that the Committee authorise the On-site manager to proceed with the purchase of an electric BBQ for \$1450.00 as per the quotation from Charkson.

**MATTERS ARISING FROM PREVIOUS MINUTES**

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1. **ERC UPDATE**

VOTING – YES 6 NO 0 ABSTAIN 0

**Resolved** that this matter be left in abeyance. The matter is with ERC, and the Committee will respond when ERC proceeds further.

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2. **POOL CONDITION REPORT**

ACTION: CARETAKER

**Noted** that the Committee requires a full written report regarding the pool condition before taking any further action in this regard.

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3. **OASIS LIGHTING PROPOSAL**

ACTION: PETER LEWIS

**Resolved** that the present lighting requires repairs. Peter Lewis undertook to source two (2) quotations for:- a) Replacement of the current lighting with commercial-quality lighting., b) Upgrading/Enhancement of the current lighting with commercial-quality lighting. (Quotations to be sourced from Geoff McGoffin & Stagecoach Entertainment.)

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4. **PUBLIC RELATIONS PROPOSALS**

**Noted** that this matter will be deferred at this time.

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5. **COMMON AREA PAINTING**

VOTING – YES 6 NO 0 ABSTAIN 0 - ACTION: TONY RICH

**Resolved** that a second quotation is required for the painting of the common areas. (Riley Shelley has already supplied a quotation for the scheduled work.) Tony Rich will arrange the second quotation.

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6. **CORDLESS ELECTRIC GARDEN EQUIPMENT**

**Noted** that the gardener/on-site manager is authorised to use his discretion in this area, particularly with regard to areas which may require greater power to complete the task appropriately.

7. POLICY ON ISSUE OF SWIPES

VOTING – YES 6 NO 0 ABSTAIN 0 - ACTION: CARETAKER

**Resolved** that a final draft policy document be produced with the input from the present On-site manager, and that this final draft be presented to the Committee for final resolution.

8. ELECTRICITY DISCONNECTION PROCEDURE

**Noted** that this matter was deferred until the next committee meeting.

**CORRESPONDENCE**

None to record.

**OTHER MATTERS**

1. CODE OF CONDUCT

**Noted** that a first draft of the Code of conduct has been circulated to the Committee.

2. ADMINISTRATION AGREEMENTS

VOTING – YES 6 NO 0 ABSTAIN 0 - ACTION: COMMITTEE

**Noted** that SSKB has furnished a draft Administration Agreement to the Committee. **Resolved** that this draft remain confidential. A tender process for Administration, Auditor, Caretaking and Legal services will proceed in the new year.

**DATE TIME AND VENUE OF THE NEXT COMMITTEE MEETING**

ACTION: SSKB

The next meeting of the Committee will be held at a date and time to be advised.

**CLOSURE**

There being no further business the Chairman declared the meeting closed at 9.25pm.

**JOHN MILLARD**

Community Manager

STEWART SILVER

KING AND BURNS

For and on behalf of your Secretary - Jim O'Hare

PO Box 5955 West End Qld Australia 4101

P 3010 5555

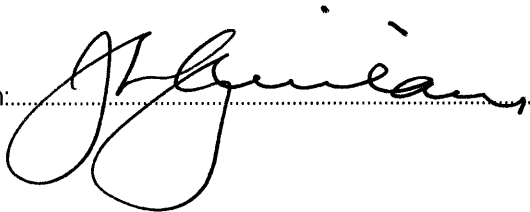
F 3010 5500

E sskb@sskb.net

W www.sskb.com.au

Friday, 23 December 2005

Chairperson:.....



Date:.....

14-12-05