



Minutes of Committee Meeting
Cathedral Place Community Body Corporate MCP 106902

Held at the offices of Syzygy Corp 23 cathedral Village 115 Wickham St Fortitude Valley at 5pm on Wednesday 14 February 2007.

Representation: John Gilliland, Ken Morrisby, Randall Edwards. Conrad Beal for Archers BCM arrived at 6:05pm. In the absence of C Beal, all members authorised the recording of proceedings to assist in the preparation of these minutes.

Quorum: It was noted that a quorum was constituted as at least 50% of members of the Executive Committee were present.

Proxies: No proxies were tabled.

Election of Officers:

Those present were entitled to hold office and vote to elect officers of the Executive Committee. The membership of committee was confirmed by reference to the Inaugural meeting of the CPCBC.

John Gilliland was elected Chairman.

Ken Morrisby was elected Treasurer.

Randall Edwards was elected Secretary.

All unanimously from the floor. Those elected accepted appointment for the remaining term of the current committee. The Treasurer confirmed that he would continue to observe the invoice approvals regime approved by the committee previously - being any two of CPCBC member's representatives to sign.

Caretaking Contract EOI Review:

Those present confirmed that they had signed Confidentiality Agreements and that they would hold the review confidential. It was resolved unamously to accept the submissions as being from reputable entities. The incumbents are included in this group. It was resolved to write to the respondents to invite them to participate in a formal tender process which is to commence immediately.

Cr Beal arrived at this point and consented to the recording of proceedings.

Tender Process:

It was resolved that the tender process would be closed and formal and would be conducted over several months. The CPCBC lawyers would hold the responses and tender material confidential until authorised to release it by the CPCBC. Those members who had signed the Confidentiality Agreement would conduct research and inform participants and prepare a short list.

A suitable tender package was to be prepared from available material. A consultant should be engaged to conduct a review of this group. The consultant's report with member's input would be reviewed at that point with the subsidiary BUPs to canvass opinion and review issues raised. At this stage it is expected, the tender responses would be made public. The CPCBC reserves the right to request best pricing and the amendment of any contract at this point.

Following review among owners, the Executive would submit at least two tenders to the CPCBC in general meeting for a resolution by Comprehensive Resolution that a contract be settled. Once settled, all material would be placed in a discoverable file.

General Business

Cr Beal informed the meeting that he had received a notice under section 188(3) prior to the commencement of the meeting from P Brown, T Rich and P Zunker stating that the making of these decisions at this meeting is opposed by these members.

The Chairman cited the advice received from Nicol Robinson Halletts that P Zunker as representative for Notre Dame BUP was ineligible to sit in or vote on any matter that related to the election of officers who may have to adjudicate on the letting of the caretaking agreement, or any matter relating to the caretaking and letting agreements that his family have an interest in.

The members present understand that despite the apparent notice and in light of the advice received from NRH, the meeting was appropriately constituted and the decisions appropriately made.

The committee advised Mr Beal that it had resolved that J Gilliland would chair the EGM and subsequent committee meeting on the 16 February 2007.

C Beal was supplied with copies of the titles for MCP 106902, MCP 106963 and MSP 106904 confirming the Voting Entitlements for each member of the Body Corporate.

Closure: The meeting closed at 6:45pm.

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From: John Gilliland
Sent: 13 February 2007 4:48 PM
To: Conrad Beal
Subject: CPCBC Exec C'tee meeting

We, Cathedral Village Body Corporate and Kensington & Sandringham Body Corporate being members of Cathedral Place Community Body Corporate and being members of the Executive Committee and holding in excess of 25% of the voting entitlements in the scheme, hereby requisition an Executive Committee meeting of Cathedral Place Community Body Corporate.

A notice of the meeting has been posted on the community notice board and the Secretary is to record the notice in the records.

The meeting is to be held in the offices of Syzygy Corporation, unit 23 Cathedral Village, 115 Wickham Street Fortitude Valle at 5pm on Wednesday 14 February 2007.

Cathedral Place Community Body Corporate MCP 106902 – Notice is hereby given of a meeting of the Committee of the abovenamed community body corporate to be held at the offices of Syzygy Corporation, unit 23 Cathedral Village, 115 Wickham Street Fortitude Valley at 5pm on Wednesday 14 February 2007.

Agenda:-

1. Declaration of quorum.
2. Acceptance of proxies by the meeting.
3. Election of members of committee, including Chairman, Secretary, Treasurer for the duration of the term of the previous officers.
4. Confirmation of previous minutes of committee.
5. Review of Expressions of Interest by members of committee who have signed the required Confidentiality Agreement.
6. Confirmation of those respondents who will be invited to participate in a formal Request for Tender process.
7. Resolution to commence the RFT process.
8. General Business.

Transmission by email signed by each Representative of this Requisition is to be taken as authority by the Representatives of each Body Corporate being Ken Morrisby and John Gilliland.

Signed J Gilliland 13/2/2007

Signed k Morrisby 13/2/2007

Regards

John Gilliland

Representative Cathedral Place Community Body Corporate

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