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**MINUTES OF THE COMMITTEE MEETING OF THE BODY CORPORATE FOR "CATHEDRAL PLACE"
MIXED COMMUNITY PLAN 106902 HELD ON THURSDAY, 24 SEPTEMBER 2009 AT 9:00AM AT
THE OFFICE OF SYGZY, CATHEDRAL VILLAGE, 115 WICKHAM STREET, FORTITUDE VALLEY**

PRESENT IN PERSON

Committee Voting Members:

Randall Edwards (Chairman)
John Gilliland (Secretary)
Tony Rich, Crestina Ceraolo (Ordinary Members)

Committee Non Voting Members:

David Gordon and Grant Kerrison representing Body Corporate Services Pty Ltd

APOLOGIES

Michael Pointing

OBSERVERS

Todd Raumer
Ken Brownjohn – representative of RLB

CHAIRMAN

Randall Edwards chaired the meeting.

QUORUM

The Chairman declared that a quorum was represented and the meeting was declared open at 9:04am.

The meeting was then adjourned immediately, for Rider Levitt Bucknall (RLB), through Ken Brownjohn, to present the scoring matrix; and in discussion with the Committee, some minor alterations were made to the matrix presented. It is noted by the Committee that the changes made no material change to the end rankings from 1 to 4 of the tender applicants. Ken Brownjohn chaired his process and after presentation, discussion and minor alterations, the Chairman sought agreement from the Committee regarding the following:

That the Committee generally endorses the results of the RLB evaluation process.

The Committee agreed to this.

The meeting noted that final ratings are to be provided to the Committee by 2:00pm.

RECONVENING OF MEETING

The Committee meeting reconvened at 10:40am.

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Corporate Lic No: 862864, (NSW) Memberships:
National Community Titles Institute (NCTI), Institute of Strata Title Management Ltd. (NSW), Community Titles Institute QLD Ltd (CTIQ),
Institute of Body Corporate Managers (VIC), Community Associations Institute (USA), Urban Development Institute of Australia (NSW)
Branches: (NSW): Sydney, Central Coast, Forster-Tuncurry, Miranda, Mona Vale, Newcastle, Port Stephens, Tweed Heads, Willoughby, Wollongong
(QLD): Brisbane, Cairns, Coolangatta, Gold Coast, Mackay, Noosa, Port Douglas, Townsville
(VIC): Hawthorn, Melbourne

ACCEPTANCE OF PROXYThe meeting noted that no proxy has been received from Michael Pointing.

CLOSURE

Peter Zunker arrived and requested Todd Raumer and Crestina Ceraolo join him outside. After a brief discussion the three returned and left. As no quorum was present the meeting closed at 11:05am.

Secretary **John Gilliland**
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