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**MEMBER**  
COMMUNITY TITLES  
INSTITUTE QUEENSLAND

**bcs**  
Body Corporate Services

Minutes of the Committee Meeting of the Body Corporate for "CATHEDRAL PLACE CBC" Mixed Community Plan 106902 held on Monday, 7 March 2011 at 5:30pm in the Meeting Room "Cathedral Place", 4 Gotha Street, Fortitude Valley.

## **PRESENT IN PERSON**

Todd Raumer, Crestina Ceraolo, Peter Zunker, John Gilliland, Neil Fleming, Lindsay Anlezark, Theresa Stinton

## **PROXY**

Nil

## **APOLOGIES**

Nil

## **IN ATTENDANCE**

John Rae representing Body Corporate Services Pty Ltd.

## **CHAIRPERSON OF MEETING**

Todd Raumer chaired the meeting.

## **QUORUM**

The chairperson declared that a quorum was represented and the meeting was declared open at 5.30pm.

## **1 PREVIOUS MINUTES**

It was RESOLVED by the Committee that the minutes of the Committee meeting held on 28/02/2011 be confirmed as a true and accurate account of the proceedings at that meeting.

Vote Yes 6 No 0 Abstain 0

## **BUSINESS ARISING FROM MINUTES**

### **Electricity Agreements**

It was RESOLVED by the Committee that a standard agreement between all of the BUP's and the CPCBC for the provision of bulk electricity be drawn up by Nicholson's Solicitors, and it is to include all normal commercial aspects currently in vogue, including the provision for late payment penalties.

Vote Yes 6 No 0 Abstain 0

### **Removal of Rubbish**

It was RESOLVED by the Committee that the removal of rubbish bins from all of the BUP's to the central area be coordinated by the caretaker engaged by CPCBC from time to time.

Vote Yes 6 No 0 Abstain 0

### **Audit Quotations**

It was RESOLVED by the Committee that the body corporate manager is to obtain two quotations from Pannel Kerr Foster and Ryan Harvie McEnergy for the audit of the CPCBC for the year ended 31<sup>st</sup> August 2010

Vote Yes 6 No 0 Abstain 0

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Corporate Lic No: 862864, (NSW) Memberships:

National Community Titles Institute (NCTI), Institute of Strata Title Management Ltd. (NSW), Community Titles Institute QLD Ltd (CTIQ), Owners Corporations Victoria (VIC), Community Associations Institute (USA), Urban Development Institute of Australia (NSW)

Branches: (NSW): Sydney, Central Coast, Forster-Tuncurry, Miranda, Mona Vale, Newcastle, Port Stephens, Tweed Heads, Willoughby, Wollongong (QLD): Brisbane, Cairns, Coolangatta, Gold Coast, Mackay, Noosa, Port Douglas, Townsville

(VIC): Hawthorn, Melbourne

Typed by: M. Reid

CATHEDRAL PLACE CBC MCP 106902

**Notre Dame Podium level furniture**

It was RESOLVED by the Committee to advise "Notre Dame" that the CPCBC has no claim on the furniture currently on the podium level of "Notre Dame".

Vote Yes 6 No 0 Abstain 0

**Painting of Building**

It was RESOLVED by the Committee that initial steps be undertaken towards the painting of the building by engaging an appropriate company to determine the specifications required for a tender process.

Vote Yes 6 No 0 Abstain 0

**Pool Resurfacing**

It was RESOLVED by the Committee that a separate meeting be called at a date to be determined to discuss the procedure necessary for the best way of arranging for the swimming pool to be resurfaced.

Vote Yes 6 No 0 Abstain 0

**Annual General Meeting**

It was RESOLVED by the Committee to conduct as Annual General Meeting on 4<sup>th</sup> April 2011 in the meeting room at 5.30pm, and further, that Neil Fleming be appointed as temporary chairman until the Annual General Meeting.

Vote Yes 6 No 0 Abstain 0

**John Gilliland left the meeting at 6.40pm**

**Payment of Invoices**

It was RESOLVED by the Committee to pay the following invoices from Gadens Lawyers:

Invoice Date 29/07/2010 \$4,787.75 (if approved by the Treasurer)

Invoice Date 26/02/2011 \$4,941.75

and further, that such payments be ratified at the next general meeting of the body corporate.

Vote Yes 5 No 0 Abstain 0

**CLOSURE**

There being no further business the chairperson declared the meeting closed at 6.50pm.

**CONFIRMED AS A TRUE AND ACCURATE RECORD**

**Chairperson:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Secretary** Crestina Ceraolo  
**Address** c/- John Rae  
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