

Body Corporate Services Pty Limited
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MEMBER
COMMUNITY TITLES
INSTITUTE QUEENSLAND

bcs
Body Corporate Services

Minutes of the Committee Meeting of the Body Corporate for "CATHEDRAL PLACE CBC" Mixed Community Plan 106902 held on Monday, 21 March 2011 at 5:30pm in the Meeting Room "Cathedral Place", 4 Gotha Street, Fortitude Valley.

PRESENT IN PERSON

Neil Fleming, Crestina Ceraolo, Peter Zunker, John Gilliland, Theresa Stinson & Lindsay Anlezark

PRESENT BY INVITATION

John Rae representing Body Corporate Services Pty Ltd.

Todd Raumer – Caretaker

John Cipolloni – CVIO

Ante Radovic – G1

PROXIES

Nil

APOLOGIES

Nil

CHAIRPERSON OF MEETING

Neil Fleming chaired the meeting.

QUORUM

The chairperson declared that a quorum was represented and the meeting was declared open at 5.30pm.

1 CONFIRMATION OF MINUTES

It was RESOLVED by the Committee that the minutes of the previous Committee meeting held on 07/03/2011 be confirmed as a true and accurate account of the proceedings at that meeting.

Vote Yes 6 No 0 Abstain 0

BUSINESS ARISING FROM MINUTES

Nil

GENERAL BUSINESS

Fire Panel Compliance

It was RESOLVED by the Committee to accept the Caretaker's preferred quotation from Oz-Fire Protection for work as described totalling \$28,032.55 inclusive of GST, and further, that such acceptance be ratified at the next general meeting of the body corporate and with payment to be made from the Unrestricted Sinking Fund.

Vote Yes 6 No 0 Abstain 0

Trust us for service excellence today & beyond

Corporate Lic No: 862864, (NSW) Memberships:

National Community Titles Institute (NCTI), Institute of Strata Title Management Ltd. (NSW), Community Titles Institute QLD Ltd (CTIQ), Owners Corporations Victoria (VIC), Community Associations Institute (USA), Urban Development Institute of Australia (NSW)

Branches: (NSW): Sydney, Central Coast, Forster-Tuncurry, Miranda, Mona Vale, Newcastle, Port Stephens, Tweed Heads, Willoughby, Wollongong (QLD): Brisbane, Cairns, Coolangatta, Gold Coast, Mackay, Noosa, Port Douglas, Townsville

(VIC): Hawthorn, Melbourne

Typed by: M. Reid

CATHEDRAL PLACE CBC MCP 106902

DIGITAL ELECTRICAL METERS

It was RESOLVED by the Committee to authorise Magoffin Electrical to install four (4) digital electrical meters, two (2) time clocks for Cathedral Village and supply of security tape for the cabinets, at a cost not to exceed \$2,500.00, and further, that such authorisation be ratified at the next general meeting of the body corporate.

Vote Yes 6 No 0 Abstain 0

ENGAGEMENT OF ENGINEER

It was RESOLVED by the Committee that an appropriate engineer is to be engaged to examine and report on the water leaks in the slab, AFTER the provision of a "price estimate" is tabled and approved by the Committee.

Vote Yes 6 No 0 Abstain 0

AUDIT 2009/2010

It was RESOLVED by the Committee to obtain at least two (2) quotations for the 2009/2010 financial year audit for the forthcoming Annual General Meeting.

Vote Yes 6 No 0 Abstain 0

CVBC LEVY RECOVERY

It was RESOLVED by the Committee that Success Law is to write to CVBC lawyers advising that unless a counter claim is served within 3 days that they are instructed to apply to the court for directions that the proceedings be time tabled including a direction that the counter claim, if one is to be filed at all, is to be filed and served within 7 days.

Vote Yes 5 No 1 Abstain 0

PAYMENT OF POWER-COMM INVOICE

It was RESOLVED by the Committee that subject to the Caretaker's satisfaction, the tabled Invoice numbered 104632 and dated 16/10/2010, totalling \$1,353.00 from Power-Comm, be paid and further, that such payment be ratified at the next general meeting of the body corporate.

Vote Yes 6 No 0 Abstain 0

BODY CORPORATE INFORMATION REQUESTS

It was RESOLVED by the Committee that any requests for information made of the body corporate manager, be first authorised by the Committee.

Vote Yes 5 No 1 Abstain 0

CLOSURE

There being no further business the chairperson declared the meeting closed at 7.45pm.

CONFIRMED AS A TRUE AND ACCURATE RECORD

Chairperson: _____ Date: _____

Secretary **Crestina Ceraolo**
Address **c/- John Rae**
Body Corporate Services Pty Limited
PO Box 466 Toowong Qld 4066