

**MINUTES OF A COMMITTEE MEETING OF THE PROPRIETORS FOR
CP 'D/E' CANT & WESTMINSTER BUILDING UNITS PLAN 106911
HELD AT THE MEETING ROOM, CATHEDRAL PLACE, 41 GOTHA STREET, FORTITUDE VALLEY
ON THURSDAY, 30TH AUGUST 2012 AT 6.00PM.**

- Representation:** Sam King Chairperson/Treasurer
Danka Krivokapic Secretary
John Delaat Ordinary Committee Member
Shane Coote Ordinary Committee Member
- Apologies:** Nil
- Quorum:** It was noted that a quorum was constituted as at least 50% of all members of the committee were present.
- Chairperson:** Sam King
- Minutes of Previous Meeting:** RESOLVED that the minutes of the previous Committee Meeting held be adopted as a true record of those meetings:
- Committee Meeting 22nd February 2012
 - Committee Resolution 14th March 2012 (Balcony Enclosure Consulting)
 - Committee Resolution 7th May 2012 (Balcony Enclosure Lot 20)
 - Committee Resolution 28th June 2012 (Committee and Representative Positions)
 - Committee Resolution 10th August 2012 (Calling of EGM)
- Carried 4 For, Nil Against.**
- Business Arising:** **Balcony Enclosure Standards**
RESOLVED to continue with standards previously approved and adopt standards in line with details included in the report provided by Marchese Partners prepared in July 2012 and circulated to the Committee.
Carried 4 For, Nil Against.
- Inward and Outward Correspondence:** **Lot 42 Car Park Storage Unit**
Caretaker to advise on appropriate installation.
RESOLVED to accept correspondence as read.
Carried 4 For, Nil Against.
- Resident Managers Report:** **Fire doors**
RESOLVED to approve Cathedral Place Caretaking to organise fire door repairs and communicate with owners and letter will be approved via email with committee.
Carried 4 For, Nil Against.
- Bin room de-odorizers**
RESOLVED to authorise automatic payments of contract by Archers and to notify caretaker and committee when contract is three months from renewal.
Carried 4 For, Nil Against.
- Water system stop valve**
Caretaker to advise on details.
- Door cylinders**
RESOLVED to approve replacement of restricted cylinders for D/E once the fire doors have been done at a maximum of \$4500 inc GST.
Carried 4 For, Nil Against.

Financial Statements:

Financial Statements for the period ended 31st July 2012 were tabled.

RESOLVED to accept Financial Statements as tabled.
Carried 4 For, Nil Against.

General Business:

Caretaking

RESOLVED to engage Plan B to provide caretaking services in accordance with the proposed contract on a month to month basis until it can be voted on at a general meeting and to be paid on the first of every month in advance.
Carried 4 For, Nil Against.

Date of Next Committee Meeting:

To be advised.

There being no further business, the meeting closed at 7.50pm.

Confirmed.

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Chairperson